

# ROAD NAMING AND ADDRESSING ORDINANCE

## COUNTY OF LEE, VIRGINIA

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## **ARTICLE I**

### **Introductory Provisions**

#### 1.01 Purpose

The Purpose of the Lee County addressing and road naming Ordinance is to protect the safety and welfare of the general public through the orderly assignment of addresses to facilitate the location of individual dwellings and businesses by emergency response personnel.

#### 1.02 Enactment and Authority

There is hereby established and adopted a detailed, permanent, uniform, addressing system, pursuant to authority of Title 15.2-2019 of the Code of Virginia; empowering the local government to name roads.

#### 1.03 Short Title

This Ordinance shall be known as the "Road Naming and Addressing Ordinance of Lee County, Virginia," and may be referred to as "Road Naming and Addressing Ordinance."

#### 1.04 Territorial Jurisdiction

The Road Naming and Addressing Policies set forth in this Ordinance shall be applicable for all of the unincorporated areas of the County.

#### 1.05 Incorporated Areas

Any incorporated area within the County that is being provided emergency dispatch services by the County's Communications/E911 Center, is requested to adhere to the Road Naming and Addressing Policies set forth in this Ordinance, which may require the adoption of a compatible Ordinance by its governing board.

## **ARTICLE II**

### **Addressing Map Book**

#### 2.01 Official Road Name Map Book

The road name map book shall be entitled, "Official Road Name Map Book, Lee County, Virginia." The effective date of said map book shall be entered here upon approval of the map book by the Lee County Board of Supervisors upon completion of the road naming process. Said map book shall hereby be adopted as the Official Road Name Map Book of Lee County. All County addresses assigned shall be assigned in accordance with this map book.

#### 2.02 Maintenance and Storage

The Official Road Name Map Book, Lee County, Virginia" shall be kept on file with the Lee County E-911 Coordinator. This map book shall be maintained and updated digitally with a master hardcopy in print at all times.

## **ARTICLE III**

### **The Numbering System**

#### **3.01 Uniformity of the System**

A “main road point of origin” linear addressing scheme utilizing US Highway 58 will be used. Addresses on US Highway 58 will begin where US Highway 58 enters Lee County in the west, starting with an address of 100. Addresses will generally flow away from US Highway 58.

All roads that are officially designated on the Addressing Map Book, whether public or private, shall be numbered uniformly and consecutively along the roadway centerline. Numbers shall be assigned along the entirety of all named roads.

#### **3.02 Road Naming Criteria**

All public roads shall be named, have road name signs installed, and all addressable structures shall be numbered.

Private roads shall be named, have road name signs installed, and all addressable structures shall be numbered, if:

- (a) three or more addressable structures exist on the private road; or
- (b) the private road is longer than 1,000 feet and has at least one addressable structure along the road

#### **3.03 Numbering Method**

A set of numbers consisting of a three, four, or five digit natural number, called a addressable structure number, shall be assigned at the rate of 1000 addresses per mile; resulting in an address pair every 10.56 feet; 500 addresses per side of road, per mile.

Odd addressable structure numbers shall be assigned to the left side of the road moving away from the addressing point of origin on the said road. Even addressable structure numbers shall be assigned to the right side of the road moving away from the addressing point of origin on the said road.

#### **3.04 Dead End Roads**

Address numbers on all dead end roads shall begin with the point of address number origin at the intersecting road and increase towards the dead end.

Address numbers on cul-de-sacs shall begin with the point of address number origin at the intersecting road and increase towards the cul-de-sac circle. When entering the cul-de-sac circle, addresses will continue to increase counterclockwise, bearing to the right, around the cul-de-sac circle.

### 3.05 Beginning Address Number

Each road's point of origin shall begin with the number 100.

## **ARTICLE IV**

### **The Addressing System**

#### **4.01 Method of Assigning a Number**

An even and an odd number will be available for addressing for every 10.56 feet of road frontage throughout the County. There will be 1000 possible addresses per mile; 500 per side of road.

The address number will be assigned where the addressable structure's driveway intersects the road from which the addressable structure will be addressed.

#### **4.02 Corner Lots**

Addressable structures on corner lots shall be assigned an addressable structure number where the addressable structure's driveway intersects a road.

#### **4.03 Road Name of Address**

The road name of an address shall be the name of the road from which the addressable structure is numbered.

#### **4.04 Requirements of Road Naming and Numbering**

If development of a private road or addressable structures along the private road meets or exceeds the minimum addressable structure or length regulations (as outlined in Section 3.02), said road shall be named and numbered and addressable structures readdressed according to the requirements herein.

#### **4.05 Duplex and Multi-Family Dwellings**

One addressable structure number shall be assigned to each addressable structure whose units share a common roof. Each unit within the addressable structure shall be assigned a unit designator. Allowed unit designators include apartment numbers for apartments, and numbers for commercial buildings. The unit designator shall be a number, and shall not include alphabetic characters, except as stated in Section 4.06 of this Ordinance.

#### **4.06 Assigning of Unit Designators**

Residential unit designators shall be as follows: ground level floor numbers - #101, #102, #103 . . . second floor numbers - #201, #202, #203 . . . etc. All floor levels are to follow this scheme. Underground floor designator shall follow the same scheme with the exception of having a "U" for a prefix, for example #U101, #U102 . . . etc. This section specifically applies to multi-family dwellings.

#### 4.07 Mobile Homes

Mobile homes shall be assigned individual street addresses if not located within a mobile home development.

A mobile home development will receive a single address. Manufactured housing or mobile homes within mobile home developments will receive lot numbers. Mobile homes within a mobile home development will have an address such as:

1345 Spring Rd, Lot 1

#### 4.08 Recreational or Resort Communities

Resort communities or recreational developments that have established dwelling sites with electrical power hookups, or municipal sewage hookups, or phone hookups shall be assigned individual street addresses.

#### 4.09 Addressable Structures with Alley Vehicle Main Access

Addressable structures with vehicle access from an alley will be addressed from the road the addressable structure faces. The digital map database of structures will contain attribute data denoting a vehicle entrance other than the road from which the structure is addressed.

#### 4.10 Address Assignment after the Initial E-911 Road Naming and Addressing Process

Future addresses shall be assigned by utilizing the following procedure:

- (a) A resident receives a building permit.
- (b) The Building Inspector gives the E-911 Coordinator a copy of the building permit.
- (c) The E-911 Coordinator assigns an address appropriately.
- (d) The E-911 Coordinator informs the resident of their new address in writing and provides notification to other County departments as needed.



## **ARTICLE V**

### **Posting Requirements for Addressable Structures**

#### 5.01 Time Constraints

Within 90 days after written notification of the assignment of or change of a addressable structure number, the owner of said addressable structure shall post the assigned addressable structure number in compliance with the requirements herein.

#### 5.02 Number Specifications

All addressable structure numbers shall be constructed of a durable material. The color shall contrast with the color scheme of the addressable structure, and if mounted on glass, shall contrast with the background and be clearly visible.

The minimum number size for residential addressable structures or units shall be four (4) inches in height. The minimum size for all other addressable structure number shall be six (6) inches in height. In all cases, a number larger than the minimum size may be required where the minimum size does not provide adequate identification.

#### 5.03 Posting Locations

All numerical identifications must be easily identifiable without obstruction of view.

Any dwelling or business located more than 100 feet from the roadway and/or not clearly visible from the roadway shall be required to have numerical posting at both the entrance or driveway and located in close proximity to the front door or entrance way.

A minimum of 5 feet in posting height will be required for all dwelling or business identification in close proximity to the driveway entrance.

The post height of 3 feet will be required for all entrances that require numerical posting. A mailbox is acceptable if it is located at the entranceway to the property.

#### 5.04 Maintenance of Addressable Structure Numbers

Following the posting of the assigned number as required herein, the owner shall maintain the addressable structure number at all times in compliance with the requirements of this Ordinance. Addressable structure numbers and unit designators, as viewed from the road, shall not be obstructed from view.

## ARTICLE VI

### Road Naming

#### 6.01 Approval of Road Names

The County Board of Supervisors shall have authority to approve public and private roads requiring road names. Road names will be approved when the initial road naming process is complete and an Official Road Name Map is presented to and adopted by the Board.

#### 6.02 Initial Road Naming Procedure

Roads will be named by utilizing the following procedure:

- (a) Road naming meetings will be advertised and open to the public.
- (b) Public road naming meetings will be held at familiar, local locations. No more than one meeting will be held per voting precinct (some precinct meetings may be combined).
- (c) After each road naming meeting, citizens that did not attend the meeting within that (those) precinct(s) will have an additional 10 days to submit their road name suggestions in writing, in person at the County Administrator's Office. After the 10-day deadline, citizens may no longer submit road name suggestions.
- (d) Up to three road name suggestions per person, per eligible road are permissible.
- (e) Road name suggestions will be evaluated and chosen for each road by the Board of Supervisors. Roads that did not receive a public road name suggestion will be named to the best ability of the Board of Supervisors.
- (f) Road name maps depicting the new road names will be on display for 15 days after completion of all road naming meetings and assignment of all proposed road names at the following locations:
  - (i) Lee County Courthouse
  - (ii) Lee County Public Library (Pennington Gap)
  - (iii) Rose Hill Community Library
- (g) A public hearing will be advertised and held for the approval of the new road names.

### 6.03 Road Naming Regulations

The following road name regulations must be followed when naming roads:

- (a) Existing, documented road names, if not duplicated elsewhere in the County, take precedence in every scenario. The Board of Supervisors may suggest an existing (pre-E-911 addressing and mapping project) road name change if the current road name does not conform to this Ordinance.
- (b) Names must be pleasant sounding, easy to read, non-offensive, and add prestige to the community.
- (c) Duplicate and/or sound-alike road names are prohibited.
- (d) The County will assign a road name suffix at their discretion; residents may not suggest a road name suffix. The following are suffix definitions:

- (i) Public County Roads (Not Incorporated)

**HWY** Any federal or state highway.

**RD** Any secondary road.

**LP** Any secondary road that begins and ends on the same road.

**PKWY** Special scenic route or park drive.

- (ii) All Private, Non-Incorporated Roads

**TRL or DR** All named, private roads.

- (iii) Suggested Public Incorporated Roads

The following are suffix suggestions for all incorporated roads. The incorporated entity has the authority to adopt the road name and suffix of their choosing. Lee County recommends the incorporated entity use the following guidelines as a mechanism for standardizing road suffixes throughout the County within incorporated entities.

**ST** Road that generally, but not always, runs in a north/south direction.

**AVE** Road that generally, but not always, runs in an east/west direction.

**CIR** Road that begins and ends on the same road.

**PL** Cul-de-sac or permanent dead end road.

**LN** All name, private roads.

- (e) Pre- and post- directionals are prohibited. Existing directionals within incorporated entities may be necessary to prevent duplicate addresses:

Example: **105 N MAIN ST** and **105 S MAIN ST**

- (f) Numeric digits and spelled-out numbers in conjunction with non-numeric words are prohibited except when used with a designator such as st, nd rd, th:

Example: **TWO HORSE RD** is prohibited.

**2ND ST** is permissible.

- (g) Road names may not be more than twenty (20) letters in length. Spaces in multi-word road names qualify as a letter of length. This excludes the suffix that will be assigned by the County.

- (h) Proper, personal names are not permitted, with the exception that historical or other notable individuals may be honored in naming of a public road. Non-conforming proper, personal names adopted in the initial road naming phase shall be allowed to continue (grandfathered). Names of rivers, mountains, etc., are permissible if the name of the river, mountain, etc., has been otherwise officially adopted:

Example: **POWELL MOUNTAIN RD** is permissible.

**JIM JONES RD** is not permissible.

**JONES RD** is not permissible.

**JIM RD** is not permissible .

**DANIEL BOONE RD** is permissible.

- (i) Where duplicate road names exist or arise during the road naming process the road name shall be given to the road that affects the most number of addressable structures.

- (j) Any character besides a letter of the English alphabet or space is prohibited in a road name (e.g., ampersand, hyphen, period).

- (k) Road names that could possibly also be suffixes or directionals are prohibited:

Example: **BENDY ROAD TRL** is prohibited.

**NORTH RUN RD** is prohibited.

(l) Fractions are prohibited:

Example: **5 1/2 AVE** is prohibited.

(m) The word “and” is prohibited:

Example: **LOG AND COAL RD** is prohibited.

(n) A road name suggestion may only be offered by a resident that owns a parcel adjacent to, or who owns a parcel which has legal access from, the road for which the suggestion is being made.

(o) US and State Highways naming procedure:

(i) US and State Highways will be named.

(ii) Any US or State Highway will have the same name throughout the entirety of the said US or State Highway.

(iii) The Board of Supervisors will be responsible for assigning a name to each US and State Highway in Lee County.

(p) Words in any street name must be spelled-out; no abbreviations are allowed, except for the road name suffix which will be assigned by the County.

Example: **BRANCH MTN RD** is prohibited.

#### 6.04 Road Naming Suggestions

The following road name suggestions should be considered when naming roads:

- (a) Commonly recognized road names that are not documented, but well known, should be considered.
- (b) Historical or geographic characteristics should be considered.
- (c) If an area does not have a common name or theme, attempt to identify a theme for several roads (e.g., birds, trees, etc.).

#### 6.05 Road Segments

Each road shall bear the same name and uniform numbering along the entirety of the road. Segments of roads shall not be allowed to have different or separate names.

#### 6.06 Offset Intersections and Split Routes

Split routes, also known as “dog-leg” or offset intersections, shall be treated as separate roads with different names and numbering to preserve the integrity and continuity of the number system.

#### 6.07 Impasses

Impasses or sections of a road that are impassable shall be assigned different names and numbering to each portion of the road on either side of the impasse to preserve the integrity and continuity of the numbering system.

#### 6.08 Road Name Change Moratorium

For the period of time between road name adoption by the Board of Supervisors and two (2) years after the first, live enhanced 911 call is received by the County's Communications/E911 Center, no road names adopted during the road naming process described herein may change by means of public petition.

#### 6.09 Road Name Change Petition

After a period of two (2) years after the first, live enhanced 911 call is received by the Lee County Public Safety Answering Point, a citizen, or group of citizens, must meet the following criteria and may use the following road name change petition procedure to petition a road name:

- (a) A road name change petition may only be offered by a resident that owns a parcel adjacent to, or who owns a parcel which has legal access from, the road for which the petition is being made.
- (b) Roads with less than ten (10) parcels must have a complete parcel owner consensus in favor of what the proposed road name will be.
- (c) Roads with ten (10) or more parcels must have at least 3/4 parcel owner majority in favor of what the proposed road name will be.
- (d) The petition must contain the names and signatures of all parcel owners on roads with less than ten (10) parcels or 3/4 of the parcel owners on roads with ten (10) or more parcels.
- (e) The petition must be accompanied by a \$100.00 petition submission fee.
- (f) The petition must include the current road name, up to three (3) proposed road names, and why the petitioner(s) feels the road name should be changed.

- (g) The petition will be open for public discussion at a public hearing. A decision will be made by the Board of Supervisors whether or not to change the road name.
- (h) If approval is denied, the Board of Supervisors, or their designee, shall provide a written statement of the reason(s) for non-approval.

#### 6.10 Road Name Adoption after the Initial E-911 Road Naming Process

Future roads shall be named when they are:

- (a) Public or;
- (b) Private and longer than 1,000 feet with one addressable structure along the road or;
- (c) Private with three or more addressable structures along the private road.

Any future road shall be named by the following procedure when:

- (d) A private road is created or extended to more than 1000 feet in length on which only one addressable structure exists.

New road naming guidelines:

- (i) The owner of the addressable structure may, within ten (10) business days after notification by the E-911 Coordinator, submit up to three road name suggestions to the E-911 Coordinator by mail or in person. The person's name should be printed legibly on the suggestion. Failure to provide suggestions within the time allowed shall authorize the E-911 Coordinator to assign a random, pleasant sounding, easy to read, non-offensive name to the road.
  - (ii) Road name suggestions must comply with this Ordinance.
  - (iii) The E-911 Coordinator will assign the road name suffix.
  - (iv) No public hearing is necessary; the road name becomes official.
- (e) An event has occurred to an existing private unnamed road or public road that requires readdressing residents.

Examples: Addition of addressable structures on private road less than 1000 feet in length so that three or more addressable structures result on the private road.

A public road is re-routed, extended, etc.

New road naming guidelines:

- (i) (i) When the new road qualifies for a name, each parcel owner adjacent to, or who owns a parcel which has legal access from, the new road may, within ten (10) business days after notification by the E-911 Coordinator, submit up to three road name suggestions to the E-911 Coordinator by mail or in person. The persons name should be printed legibly on the suggestion. Failure to provide suggestions within the time allowed shall authorize the E-911 Coordinator to assign a random, pleasant sounding, easy to read, non-offensive name to the road.
  - (ii) Road name suggestions must comply with this Ordinance.
  - (iii) The E-911 Coordinator will assign the road name suffix.
  - (iv) The E-911 Coordinator will select the name deemed most acceptable from the submitted suggestions.
  - (v) The E-911 Coordinator will submit the road name suggestion to the Board of Supervisors with a letter confirming that the new road name is in compliance with this Ordinance.
  - (vi) The road name becomes official when adopted by the Board of Supervisors after a duly held public hearing.
  - (vii) If each parcel owner adjacent to, or who owns a parcel which has legal access from, the new road sign a statement in agreement with the road name selected by the E-911 Coordinator, steps (v) and (vi) may be omitted and the road name becomes official.
- (f) A private auction or land sale will occur which may result in the split of existing parcels and new roads.

New road naming guidelines:

- (i) If a new road is built, it must first either be public, private more than 1000 feet in length, or private with three or more addressable structures' parcels adjacent to the new road before the new road qualifies for a name.
- (ii) Road names that were never officially previously adopted are void and subject to change by Lee County as prescribed in this Ordinance.



- (iii) When the new road qualifies for a name, each parcel owner adjacent to, or who owns a parcel which has legal access from, the new road may, within ten (10) business days after notification by the E-911 Coordinator, submit up to three road name suggestions to the E-911 Coordinator by mail or in person. The persons name should be printed legibly on the suggestion. Failure to provide suggestions within the time allowed shall authorize the E-911 Coordinator to assign a random, pleasant sounding, easy to read, non-offensive name to the road.
  - (iv) Road name suggestions must comply with this Ordinance.
  - (v) The E-911 Coordinator will assign the road name suffix.
  - (vi) The E-911 Coordinator will chose the name deemed most acceptable from the submitted suggestions.
  - (vii) The E-911 Coordinator will submit the road name suggestion to the Board of Supervisors with a letter confirming that the new road name is in compliance with this Ordinance.
  - (viii) The road name becomes official when adopted by the Board of Supervisors after a duly held public hearing.
  - (ix) If each parcel owner adjacent to, or who owns a parcel which has legal access from, the new road sign a statement in agreement with the road name selected by the E-911 Coordinator, steps (v) and (vi) may be omitted and the road name becomes official.
- (g) An official developer's platted subdivision is being approved.

New road naming procedure:

- (i) Road names considered for adoption must meet the road naming requirements in this Ordinance.
- (ii) The proposed road names must be approved for compliance with this Ordinance by the E-911 Coordinator.
- (iii) The E-911 Coordinator will assign the road name suffix.
- (iv) A signed letter of compliance of all road names by the E-911 Coordinator must be submitted to the Community Development Director before the Planning Commission approves the official developer's platted subdivision proposal.

- (v) Road names become official when the platted subdivision map is approved by the Board of Supervisors after a duly held public hearing.
- (h) A new public road is being built on which no addressable structures exist.

New road naming guidelines:

- (i) The Board of Supervisors will assign the name of any new public road.
- (ii) The proposed road name must be approved for compliance with this Ordinance by the E-911 Coordinator.
- (iii) The E-911 Coordinator will assign the road name suffix.
- (iv) A signed letter of compliance of all road names will be submitted to the Board of Supervisors.
- (v) The road name(s) become official when adopted by the Board of Supervisors after a duly held public hearing.

## **ARTICLE VII**

### **Amendments**

#### 7.01 General

The Board of Supervisors may, from time to time, on its own motion or on petition, after public notice and a hearing as provided by this Ordinance, amend, supplement, change, modify, or repeal the addressing regulations and assignments.

#### 7.02 Public Notification

Before adopting or amending this Ordinance, the Board of Supervisors shall conduct a public hearing on the proposal. A notice of the public hearing shall be advertised once a week for two (2) successive calendar weeks in a newspaper having general circulation in the area. The notice shall be published for the first time not less than ten (10) days nor more than twenty-five (25) days before the appointed date of the public hearing.

#### 7.03 Letter of Notification

Whenever there is a proposal for a change in the addressing system involving any portion of an address, the land owner of that parcel's address as shown on the County tax listing and the land owners of all the parcels abutting that parcel as shown on the County tax listing, shall be mailed a notice of the proposed change in the addressing system. The notice shall be mailed by first class mail to the last address listed of the landowners according to the County tax abstracts. The person or persons responsible for mailing such notices shall provide written notification to the Board of Supervisors attesting to the fulfillment of this task.

#### 7.04 Protesting a Petition or Proposal of Amendment

No protest against any change in, or amendment to, the Road Naming and Addressing Ordinance, regulations, proposals, or the addressing system, shall be valid or effective unless it is in the form of a written petition. The petition shall bear the names and signatures of the opposing property owners and shall affirm and state the nature of protest to the proposal.

#### 7.05 Application for Amendment

Applications for an amendment to the Road Naming and Addressing Ordinance shall be filed with the E-911 Coordinator. The E-911 Coordinator shall be responsible for presenting the application to the County Board of Supervisors. Each application shall be signed, be in a duplicated form, and shall contain the following:

- (a) The applicant's name and address in full.
- (b) In the case of a text amendment, it shall set forth the new text to be added and the existing text to be deleted and any other text changes that

will have to be made as a result of the effect on the remaining articles, sections, definitions, diagrams or attachments.

- (c) If the proposed amendment will change the Addressing Map Book, a copy of the Addressing Map Book page shall be marked to indicate the impact of the proposed amendment to the existing map book page and shall be presented with application for amendment.

A public hearing shall be held by the Board of Supervisors before the adoption of any proposed amendments to the Road Naming and Addressing Ordinance. When the County Board of Supervisors shall have denied any application for the change of a portion or matter of the Road Naming and Addressing Ordinance, it shall not thereafter accept any other application of the same change involving that portion or matter of the Ordinance until the expiration of twelve (12) months from the date of such previous denial.

Before any action shall be taken on an amendment request, the party or parties proposing or recommending said amendment shall deposit the required fee of \$50.00 with the E-911 Coordinator at the time the petition is filed to cover publication and other miscellaneous cost of said change. Under no condition shall said fee or any part thereof be refunded for failure of said amendment to be adopted. However, in the event an application is withdrawn prior to the time it is ordered advertised for hearing by the E-911 Coordinator, three-fourths (3/4) of the fee shall be refunded.

## **ARTICLE VIII**

### **Legal Status Provision**

#### **Violations; Enforcement; Penalties**

The following actions are unlawful:

(A) Intentional Road Name, Road Name Sign, Address, or Address Display Sign Defamation:

- (1) For any person to use or display a different address or portion thereof except as provided by this ordinance or the "Lee County Road Naming Ordinance".
- (2) For any person to name or designate the name of any private road, street, drive, cartway, easement, right-of-way, access area or any other thoroughfare, except as provided by this ordinance.
- (3) For any person to establish or erect any road sign that is the same color as the road name sign design(s) adopted by the County of Lee.
- (4) For any person to intentionally destroy, mar, deface, or steal any County road name sign.

(B) Concealment or Confusion

- (1) To cover or conceal or to permit the sight obstruction of the structure numbers required to be displayed by this Ordinance.
- (2) To post other numbers that would be confusing. All old numbers on structures shall be removed when the County has assigned a new structure number.
- (3) To provide a structure address to any telephone company, utility company or government office that has not been identified and approved by Lee County E-911 as being a valid address in an attempt to obtain telecommunication or electrical services. Telephone companies serving Lee County shall verify with Lee County E-911 the address for any customers attempting to secure residential or commercial telecommunication services prior to supplying such service.

(C) Any other violations of a requirement of this ordinance.

Whenever the County Administrator, or his/her duly authorized agent, has reason to believe there has been or there exists a violation of this ordinance, he/she shall give written notice of such violation to the person failing to comply, and order said person to take corrective measures within fourteen (14) calendar days from the date of the notification. If such person fails to comply with the duly issued order, the County Administrator, or his/his agent, shall initiate necessary actions to terminate the violation through criminal enforcement including but not limited to injunctive relief.

Any violation of this ordinance shall constitute a Class 4 misdemeanor punishable by a fine of not more than Two Hundred Fifty Dollars (\$250.00). Subsequent to the fourteen (14) calendar day period following notification of violation, each day of violation shall constitute a separate violation.

Nothing herein contained shall prevent the County of Lee from taking other such lawful actions as is necessary to prevent or remedy any violation.

When enforcing the Uniform Statewide Building Code (USBC), the Building Official, and any assistant, has the authority to enforce the provisions of this ordinance.

All law enforcement officers in the Commonwealth of Virginia with the authority to issue Virginia Uniform Summons shall have authority to enforce this ordinance.

All fines and penalties levied in violation of this ordinance shall be paid over to the Lee County Treasurer from the General District Court or Circuit Court, as applicable, and deposited in the Lee County General Fund as provided by law.

### **Severability**

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions.

(Amendment of 3-20-07)

## **ARTICLE IX**

### **Violations and Enforcement**

Failure to comply with the posting requirements of Article V constitutes a violation of this ordinance.

#### **9.01 Posting Addressable Structure Numbers**

Civil penalties may be imposed in accordance with the following procedure:

- (a) Initial notification of violation, in writing by first class mail, to last known address of the person to be notified.
- (b) If not corrected within ten days, a warning citation may be issued.
- (c) If not corrected within seven days of issuance of a warning citation a second citation including a fine of \$25 may be issued.
- (d) Each day the violation continues shall constitute a separate violation of this Ordinance.

#### **9.02 Notification of Violation**

Notification of violation shall:

- (a) Be issued by the Board of Supervisors, or their designee.
- (b) Be in writing, first class mail directed to the name and address of the owner of the addressable structure.
- (c) Must set forth the action necessary for the offender to be in compliance with this Ordinance.

#### **9.03 Legal Prosecution**

Nothing herein contained shall prevent the County of Lee from taking other such lawful actions as is necessary to prevent or remedy any violation.

## **ARTICLE X**

### **Definitions of Specific Terms or Words**

For the purpose of this Ordinance, certain terms or words used herein shall be:

Addressable Structure	Any structure that is a primary place of living, working, playing, or worshipping.
Addressable Structure Number	The numerical portion of the street address, as assigned by the E-911 Coordinator or his designee, in accordance with the Official Road Name Map Book of Lee County, VA.
Addressing Point of Origin	The end of a named road designated for the start of addressable structure numbers.
Mobile Home Park	A lot or parcel on which is located, or which is arranged or equipped for the accommodation of, two or more manufactured homes for dwelling use with spaces for such available for rent or lease.
Communications/E911 Center	The Public Safety Answering Point at Lee County that is responsible for answering E-911 calls.
Official Road Name Map Book	Map book adopted by the Board of Supervisors denoting the names of each named road in Lee County, VA.
Ordinance Administrator	Lee County, VA Board of Supervisors or their designee.
Private Road	Any road which is not maintained by a governmental entity or agency through the use of public funds.
Public Road	Any road which is maintained by a governmental entity or agency through the use of public funds.
Street Address	An unique identifier for each addressable structure within the County. The minimum adequate street address shall be defined as the assigned addressable structure number and the officially adopted road name. Where required by this Ordinance, the street address shall also include the assigned unit designator.



Unit designator

The portion of the street address used to distinguish individual units within the same addressable structure.

## **ARTICLE XI**

### **Closing Provisions**

#### 11.01 Conflict with Other Laws

All other Ordinances or parts of Ordinance not specifically in conflict herewith are hereby continued in force and effect, but all such Ordinances or parts of Ordinances in conflict herewith are hereby repealed. Where the provisions of this Ordinance are higher or more restrictive than those imposed by any other applicable law or regulation, such higher or more restrictive provisions shall apply.

#### 11.02 Severability

Should any section, subsection, sentence, clause, phrase or provision of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the Ordinance in its entirety or of any part thereof other than that so declared to be unconstitutional or invalid.


**ARTICLE XII**

**Effective Date**

This Ordinance shall take effect and be in force from and after its adoption. Duly adopted by the Board of Supervisors for the County of Lee, Virginia, this the 20<sup>th</sup> day of January, 2015.

  
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Carl Bailey , Chairman  
Lee County Board of Supervisors

ATTEST:

  
\_\_\_\_\_  
Dane Poe, Clerk of the Board